

ASBESTOS MANAGEMENT

POLICY

Rationale:

- Asbestos is a potentially lethal material often contained in construction materials found in existing school buildings. Due to the potentially hazardous nature of asbestos, it needs to be effectively managed.

Aims:

- To provide a school environment safe from the potentially harmful effects of asbestos.
- That asbestos contained in construction materials in existing buildings is safely managed.

Implementation:

- All state school buildings have been audited for asbestos. This audit is known as a Division 5 Audit and identifies the presence of asbestos or any other hazardous materials.
- The school principal or delegated School Asbestos Program Manager can access their school's individual Division 5 Asbestos Audit reports at:
<http://www.eduweb.vic.gov.au/PRMSaudit>
- Asbestos classified as a result of the Audit as Category 0 or 1 has been removed from school buildings. Any remaining asbestos in schools (i.e.: Categories 2 and 3) represent no danger to students or staff if properly treated during the conduct of works.
- Copies of the Division 5 Audit must be made available to the school's Occupational Health and Safety representative, interested community members, and the principal must consult with all employees when a building or structure containing asbestos is being demolished or refurbished before any action is taken to assess or control the risk.
- All staff will be made aware of, and act in accordance with, the school's Asbestos Management Plan available from the principal or the School Asbestos Program Manager.
- The School Asbestos Program Manager will be the main contact person for all asbestos matters and will assume responsibility as detailed the school's Asbestos Management Plan.
- Prior to carrying out any construction or maintenance works, contractors are required to be provided with a copy of the Division 5 Audit related to that part of the building in which work is to be undertaken. If asbestos is present in the areas to be disturbed, the principal will ensure the contractor provides a Division 6 Audit prior to the commencement of work outlining procedures to be implemented while working in that area in accordance with Victorian WorkCover OHS Regulations 1992 (Asbestos). At the same time a 'Hazardous Building Materials Audit' is required to be undertaken to determine levels of risk associated with lead paint PCBs etc.
- Appropriate training and record keeping will be maintained at all times.
- Inspections will be completed quarterly according to the OHSMS calendar.

Evaluation:

- This policy will be reviewed annually by the Occupational Health & Safety representative and School Asbestos Coordinator for school council as part of the school's regular review cycle.

References

- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2007
- National Standard and Code of Practice 1990 - Synthetic Mineral Fibre
- Code of Practice for the Management and Control of Asbestos in Workplaces
- DEECD Guidelines on Asbestos Management and School Asbestos Management Plan 2008
- Victorian Government Schools Reference Guide, Section 7.24.8.1
- Managing asbestos in workplaces - Compliance Code
- Removing asbestos in workplaces - Compliance Code
- http://www.worksafe.vic.gov.au/__data/assets/pdf_file/0017/9233/Managing_Asbestos_CC.pdf
- http://www.worksafe.vic.gov.au/__data/assets/pdf_file/0018/9234/cc_asbestos_remove.pdf
- http://www.safeworkaustralia.gov.au/sites/SWA/about/Publications/Documents/235/CodeOfPracticeForManagementControlofAsbestosInTheWorkplace_NOHSC2018-2005_PDF.pdf

This policy was last ratified by School Council in....

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Cavendish Primary School is committed to Child Safety – We have a zero tolerance for child abuse.