

CSEF

POLICY

Rationale:

- Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom.

Aims:

- The Camps, Sports and Excursions Fund (CSEF) is provided by the Victorian Government to ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities.
- School camps provide children with inspiring experiences in the outdoors; excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum.

Implementation:

- The CSEF is an annual payment to the school of the eligible applicants.
- Schools will be able to enter application information into the online CSEF web system from term two each year.
- CSEF payments will be remitted directly to schools and are expected to commence from term three each year. Payments will be finalised by the end of term three each year.
- CSEF payments are for the application year and cannot be claimed retrospectively for prior years.
- Schools will enter the parent/legal guardian's information from the application form into the online CSEF web system.
- CSEF payments will be made directly to schools from the commencement of term three each year.
- Schools are accountable for ensuring the CSEF payment is allocated towards camps, sports or excursion expenses for the eligible child.
- Schools will need to communicate with eligible families regarding how the school intends to use the CSEF payment to assist the eligible child.
- If the student transfers to another Victorian school, the default position is that the value of any unspent portion of the CSEF should follow to the student's new school, so that the student has access to the full value of the payment.
- However, if the unspent portion is of a minimal amount, the schools may agree that the funds are not transferred as long as the new school commits to provide the student with assistance to the value of the unspent amount.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

May 2019



Cavendish Primary School is committed to Child Safety – We have a zero tolerance for child abuse.