

# YARD SUPERVISION

## POLICY

### **Rationale:**

Adequate supervision of students in the school yard is a requirement of the school's duty of care.

### **Aims:**

To provide adequate and appropriate supervision of students in the school yard.

To ensure students exist in a safe and secure environment when playing in the yard.

### **Implementation:**

- Supervision of students is the responsibility of all staff.
- A roster system will be used to timetable staff members for yard supervision.
- Yard supervision will include, Before School, recess and lunch breaks, and after school.
- Parents will also be informed via the newsletter that staff members will not be rostered to undertake yard supervision after 3:40pm each day. Parents are required to make sure that their children have been collected or have left the school grounds by this time. Students still in or about the school yard after that time will be brought to the school office by the supervising teacher and parents contacted.
- The yard supervision roster will basically require staff members to undertake yard duty before school, for half of recess or half of lunchtime, or after school on specific days.
- An experienced teacher or Principal will be responsible for co-ordinating the roster, and for negotiating specific duty times or days with individual staff members.
- In addition, Level 2 first aid trained staff members will be responsible for supervision of the first aid room (if occupied) during recess and lunch times.
- Yard duty staff members will keep a record of individual student behaviour and record any serious incidents in the Behaviour Code of Conduct book located in the Principal's Office.
- The Principal should be notified of any serious incidents e.g. violent behaviour, bad language, damage to property, bullying issues.
- Casual Relief Teachers will be responsible for the yard duty responsibilities of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations due to appointments or excursions etc. are required to either make a swap with another staff member, or discuss the matter with the co-ordinating teacher.
- Staff need to model the wearing of sunhats and sunscreen when on duty.
- Staff on yard supervision should approach intruders or unknown people in the yard to ascertain their purpose for being on school grounds being mindful of their security (and the children's). Additional support can be requested via phone or messenger contact with the principal and other staff.

### **Evaluation:**

To be reviewed as part of the school's three year review process.

This policy was last ratified by School Council in....

**May 2019**



*Cavendish Primary School is committed to Child Safety – We have a zero tolerance for child abuse.*