



PARENT PAYMENT ARRANGEMENTS

Dear Parent

Cavendish Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Cavendish Primary School's* parent payment arrangements for 2021.

Please find the fee schedule attached. Please complete this form and return to the school so the school can prepare accordingly.

Cavendish Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Cavendish Primary School understands that some families may experience financial difficulty and offers support options as below:-

- The Camps, Sports and Excursions Fund
- Monthly payment plan – see attached

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Anthony Hill or Tammy Crawford

Ph: 03 5574 2282 Email: cavendish.ps@education.vic.gov.au

Payment Methods

Payment of fees can be made by cheque, cash or through online banking:-

Account: Cavendish Primary School

BSB: 633000

Account No. 145589081

Refunds

Please see Cavendish Primary School's Refund Policy on our website: cavendishps.vic.edu.au

Yours sincerely,

Anthony Hill on behalf of the Cavendish Primary School Council

FEE SCHEDULE

Please find the list of Essential Student Learning Items and Optional Items for your child. *Cavendish Primary School* also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school.

Essential Student Learning Items

Curriculum requisites - <i>see below for details</i>	\$140.00
Total:	\$140.00

Your child will be provided with the following requisites at the start of 2021

(Families have the option of privately purchasing some or all of the items listed below should they so choose. However, please be aware that we shop carefully and buy in bulk in order to keep our prices as low as possible. Should parents wish to purchase some/all items, they need to consult with the school to ensure that the correct line sizes for exercise books are obtained, grid size for Maths books is appropriate, recorder type is suitable, etc.)

<p>PREP/1/2</p> <p>Home Reading Diary My Useful Word Book Reader box Display Book Scrap Books Clipboard – Heavy Duty Writing Books Exercise Books Lead Pencils Marking Pens Coloured Pencils Glue Sticks Scissors Sharpener Eraser Ruler Document Wallets Loose sheets (Dotted thirds) Coloured Card Class Paper/Card/Project Material/Craft etc. Online Subscriptions-Sunshine online, Mathletics (\$34.50) MARC consumables (craft, paper, glitter, paints and cardboard - \$15.00)</p> <p>\$85</p>	<p>YEAR 3/4</p> <p>Home Reading Diary My Useful Word Book Display Book Scrap Books Clipboard – Heavy Duty Writing Books Exercise Books Graph book Lead Pencils Red Pencils Marking Pens Coloured Pencils Red/Blue Pens Glue Sticks Scissors Eraser Ruler Sharpener Document Wallets Pencil Case Loose sheets (Dotted thirds) Class Paper/Card/Project Material/Craft etc. Recorder (Gr 2, others as required-\$10) Online Subscriptions-Sunshine online, Mathletics (\$34.50) MARC consumables (craft, paper, glitter, paints and cardboard - \$15.00)</p> <p>\$85</p>	<p>YEAR 5/6</p> <p>Home Reading Diary Scrap Books Clipboard – Heavy Duty Display Books 4 Ring Binder Loose Leaf Refills - Ruled Exercise Books Graph book Jotters Document Wallets Marking Pens Coloured Pencils (sketch) Pens Blue / Red Red Pencils HB Pencils Glue Sticks Scissors Eraser Ruler (Plastic) Sharpener Pencil Case Class Paper/Card/Project Material/Craft etc. Online Subscriptions-Sunshine Online, Mathletics (\$34.50), Recorder if required-\$10 MARC consumables (craft, paper, glitter, paints and cardboard - \$15.00)</p> <p>\$85</p>
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Subject Contribution and Classroom Requisites (to be used throughout the year)

These will be purchased in bulk and distributed to students and/or to teachers for student use as required.

Bulk Supplies

Take-Home Reading books; photocopied workbooks; and materials for programs such as Life Ed.

Program Supplies

(ICT, Library, Music, Art, Health & PE, Student Well-Being, LOTE) = **\$55**

Curriculum and General Materials

The following additional curriculum and general materials are provided by Government funds and local fund raising:-

Art/Craft materials, Class sets – dictionaries, atlases, library books, MARC, Computer software and purchase of computer and other ICT equipment, Maths/Science sets and equipment, Physical Education equipment, Audio Visual equipment, Special programs

Optional Items

Swimming lessons will be offered in 2021 and if you would like your child to take part, please indicate this on the table below:-

Optional Item	Amount
Yr P-6 Swimming program 2021 @ HILAC Term 4	\$ 110.00
TOTAL	\$

Voluntary Contributions

Cavendish Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school’s important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Amount (please nominate how much you would like to donate)
Grounds beautification/maintenance	\$ _____
School assistance fund	\$ _____
TOTAL	\$ _____

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Parent Payment Charges

Essential Student Learning Items	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
	TOTAL _____

<p>Please indicate your method of payment by circling which option you prefer:</p> <p>Option A (full amount at the beginning of Term 1)</p> <p>Option B (payment at the beginning of each Term)</p> <p>Option C (half yearly payment)</p> <p>Option D (payment plan)*</p> <p>* See attached Parent Payment Plan</p> <p>I HAVE ENCLOSED PAYMENT OF</p>	<p style="text-align: center;"><u>Option</u></p> <p style="text-align: center;">A</p> <p style="text-align: center;">B</p> <p style="text-align: center;">C</p> <p style="text-align: center;">D</p> <p style="text-align: center;">\$ _____</p>
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**THE FOLLOWING IS AN ESTIMATE OF OTHER COSTS FOR
EXCURSIONS, ACTIVITIES, ETC FOR 2021**

<i>Year Prep</i>			
Excursions	\$ 40		Approx total \$40
<i>Year 1</i>			
Excursions	\$ 40		Approx total \$40
<i>Year 2</i>			
Excursions	\$ 40		Approx total \$40
<i>Year 3</i>			
Excursions	\$ 50		Approx total \$50
<i>Year 4</i>			
Excursions	\$ 50		Approx total \$50
<i>Year 5</i>			
Excursions & Sport	\$ 60		Approx total \$60
<i>Year 6</i>			
Excursions & Sport	\$ 60		
Yr 6 Shirts (Optional)	\$ 25-\$50 ea		Approx total \$85-110

In addition to the above, all students will have the opportunity of purchasing school photographs. The cost is variable depending on selection taken. All classes will be photographed in Term 3.

PARENT PAYMENT PLAN 2021

Student/s Name/s: _____

Grade/s: _____

Family Name: _____

Details -

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

TOTAL AMOUNT: \$ _____

Payment options: -

Direct Credit into Account
Cavendish Primary School
BSB: 633000
Account No. 145589081

Payment by Cheque

Payment by Cash

Payment by BPAY

Details on bottom of Statement
(contact office for details)

INSTALMENT PLAN:

Start Date:	2021
Amount	\$
	January
	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December

Parent signature: _____ **Date:** _____

Authorised Person: _____ **Date:** _____