



Cavendish Primary School

7th February 2022

Dear Parent/Guardian,

Cavendish Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

In today's environment we rely on parent contributions to supplement what is provided by the government to provide the level of education you expect for your children. Every effort is made to keep the cost of items and activities to a minimum so that it remains affordable for all parents.

The ongoing support of our families ensures that our school can offer the best possible education and support for our students. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

If you have any questions relating to 2022 Parent Payments or CSEF, please contact Tammy in the Office on 55742282.

Yours sincerely,

Lisa Ferrier – Principal

Michael Todd – School Council President



Cavendish Primary School

1. Curriculum Contributions - Foundation-Year 6 - items and activities that students use, or participate in, to access the Curriculum - VOLUNTARY	Amount
<u>Classroom consumables, materials & equipment for the 2022 school year</u> Home Reading Diary My Useful Word Book (F-4) Reader bag Display books Scrap books Writing books Exercise books Lead pencils / Coloured pencils / pens / textas Glue sticks Scissors Sharpener Eraser Graph books Jotters Ruler Document wallets (Yr 3-6) Loose sheets (dotted thirds/ruled) Coloured card Class paper / Card / Project Material / craft MARC consumables Photocopying costs Art – paint, oil pastels, paper, glue, card, clay, brushes, smocks etc. Science – exercise book, lesson supplies Sport – balls and general equipment	
<u>Online Subscriptions</u> – based on 2021 cost Mathletics Seesaw EPIC Sunshine Online	
Total Amount	\$140.00

2. Other Contributions - for non-curriculum items and activities - VOLUNTARY	Amount
First aid equipment and supplies – no charge to families	\$ 0.00
School grounds maintenance and improvements (if you would like to make a voluntary contribution towards this, please state the amount)	\$
Total Amount	\$



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Extra-Curricular Items and Activities

Cavendish Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like your child to participate in any of the activities below, please indicate on the table below and return to the school.

3. Extra-Curricular Items and Activities - OPTIONAL	Amount	Purchase (Please tick)
School camp (Years 3 to 6)	To be advised	
Swimming Program – Fees will be billed in Semester 2	\$120.00	
Excursions to be scheduled	To be advised	
Total Amount		\$ 0.00

Financial Support for Families

The Camps, Sports and Excursions Fund is available to families that currently hold a means-tested concession card.

Please contact Tammy if you are eligible for this funding -

Ph: 03 55742282 | Email: cavendish.ps@education.vic.gov.au

Total of categories	
1. Curriculum Contributions - Voluntary	\$140.00
2. Other Contributions - Voluntary	\$
3. Extra-Curricular Items and Activities – Optional (user-pays basis)	\$ 0.00
Total Amount	\$



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Payment methods

Payment can be made by cash, cheque or Direct credit into our account:-

Name: Cavendish Primary School Council

BSB: 633 000

Acc No. 145589081

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Further information and resources

See the schools Enrolment Policy on their website - <http://cavendishps.vic.edu.au/school-policies/>

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.